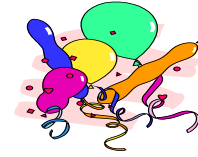


KESC Non-Member Party



Party Request

If you are planning to have a party at the Kingston Estates Swim Club, we ask that you follow these procedures:

1. Speak with the manager on duty and check the club calendar for any conflict with other parties, club activities and/or early closing time on the date requested.
2. When you have selected a tentative date for your party, provide the manager on duty with the information required on the form below. All requests must be made in person during club hours. NOTE: The swim club, pools or any recreation areas may be closed for inclement weather, maintenance or for safety. It is recommended that you make alternate arrangements and/or select an alternate party date
3. On the date of your party, provide the control booth with a list of names of non-club members who will be attending. (Use reverse of this Instruction Sheet)
4. The KESC member host is responsible for their guests at all times and must be physically present at the club until all guests have departed.. It is the member hosts responsibility to inform non-member guests of the "KESC Rules and Regulations". Copies of the "KESC Guest Rules and Regulations" are available at the control booth.
5. All children 12 years of age and under must pass a swim band test to enter the 5 foot and/or diving well areas of the pool. Please consult with the manager to arrange for testing and time. Swim band cost is \$1.00, refundable when the band is returned at the end of the party.
6. Please use the trash and recycle containers for all your trash. If the containers become full or you require additional plastic trash bags, ask the manager.
7. If you need to bring in or remove chairs, coolers, etc., ask the manager to have the gate adjacent to the picnic or kiddy area opened.
8. The use of the barbecue pit must be under the direct supervision of an adult (age 18 or over). Please follow the safety rules posted at the barbecue pit. Check with the manager for availability of briquettes and starter fluid if you plan to use the barbecue pit.
9. At the conclusion of your party, pay at the control booth for all non-members who attended. The fee is \$10.00 for each guest. With a 10 guest or \$100 minimum. Check or cash only. You do not pay for no-shows.

Thank you for your cooperation,
The KESC staff

Retain the above Instruction Sheet for completion of attendee list on reverse on day of party.

----- Detach and complete the following information below and submit to the manager on duty -----

KESC Party Request

Date submitted: _____

Party day & date: _____

Alternate day & date: _____

Approximate starting and ending times: _____ to _____

Approximate number of attendees: _____ Location: picnic area _____ kiddy area _____

Posted on Calendar: _____

KESC Non-Member Party

Party Guest Sign-in Date of Party: _____

All party guests names are to be listed below and all must sign-in when entering KESC.

Non-Member Guest Name	Non-Member Guest Name
1. _____	26. _____
2. _____	27. _____
3. _____	28. _____
4. _____	29. _____
5. _____	30. _____
6. _____	31. _____
7. _____	32. _____
8. _____	33. _____
9. _____	34. _____
10. _____	35. _____
11. _____	36. _____
12. _____	37. _____
13. _____	38. _____
14. _____	39. _____
15. _____	40. _____
16. _____	41. _____
17. _____	42. _____
18. _____	43. _____
19. _____	44. _____
20. _____	45. _____
21. _____	46. _____
22. _____	47. _____
23. _____	48. _____
24. _____	49. _____
25. _____	50. _____

Paid Guests @ \$10.00 per guest / \$100 minimum: No _____ * \$10.00 = \$ _____

Total Guests _____

Received: _____
(Admission Attendant's signature)

Received: _____
(Manager's signature)